



**HEAD OF INTEGRATED CARE DEPARTMENT FOR MENTAL HEALTH  
AND PATHOLOGICAL DEPENDENCY  
INFORMATION ABOUT THE PROCESSING OF PERSONAL  
DATA**

**art. 13 of the Regulation (EU) 2016/679 – GDPR**

By this note, the Local Health Unit provides the most important information concerning the processing of personal data within the activities of the Department for Mental Health and Pathological Dependency, in compliance with the applicable regulations regarding privacy.

**The general privacy policy and any additional information on the processing of personal data by the Local Health Unit (USL) of Modena is available on the institutional website [www.ausl.mo.it/privacy](http://www.ausl.mo.it/privacy).**

## LEGAL BASIS AND PURPOSES OF THE PROCESSING

The personal data requested are necessary to provide and manage the healthcare activities and are used by the staff of the Department for Mental Health and Pathological Dependency expressly authorised, subject to professional secrecy and in compliance with the rules on Privacy.

As required by law, the processing of personal data and the data related to health shall be made by USL of Modena **without requiring the consent** of the person concerned for these purposes:

- protection of health, physical safety and social-assistance;
- implementation of administrative, accounting and management activities correlated to care programmes;
- programming, control and assessment of health care activities;
- epidemiological and statistical activities;
- certification activities;
- petition/ complaint/ controversy management

Other specific personal data processing operations are made only if the person concerned gives the consent (for instance for the purpose of scientific research, for the communication to his own doctor or to other subjects through the network SOLE).

## TO WHOM THE DATA MAY BE DISCLOSED WITH

To achieve the purposes indicate above and in the cases established by law, the personal data may be disclosed to public and private parties, especially those operating under the health and social care integration (like Social Service, organization involved in the diagnostic/therapeutic/rehabilitative process of the assisted person, or therapeutic communities, housing facilities, residential facilities). In this case the strictly necessary personal and health data are brought to the attention of the subject called to intervene in the integrated program. In the cases established by law the personal data may be communicated to law enforcement agencies and judicial authorities.

## METHODS OF PROCESSING AND DATA RETENTION PERIOD

The personal data provided are processed with the aid of computerised and/or paper means; It can also be used, in addition, other modalities (audio and video) regarded as useful case-by-case. The data are protected in order to guarantee their safety, their confidentiality and a limit access to authorized personnel only. The data shall be kept only for such time as may be required to achieve the purposes for which they were supplied.

## THE SUBJECT'S RIGHTS

The subject is entitled to access his personal data and may request amendments if data are incorrect or incomplete. Furthermore, in the situations provided by law, the person may also ask the control of use of the data and may naturally exercise his right to object to the gathering and processing of the data. For that purpose, he may submit an application to the Data Protection Office of the Unit by writing to [dpo@ausl.mo.it](mailto:dpo@ausl.mo.it)

On the above assumptions, he may also appeal with a complaint to the Authority for the protection of personal data, in accordance with the procedures established.

The data controller of personal data is Azienda USL of Modena, located in via San Giovanni del cantone, 23.