



**PUBLIC HEALTH DEPARTMENT**  
**INFORMATION ABOUT THE PROCESSING OF PERSONAL**  
**DATA**  
**ART. 13 OF THE REGULATION (EU) 2016/679 – GDPR**

By this note, the Local Health Unit provides the most important information concerning the processing of personal data within the activities of the Public Health Department, in compliance with the applicable regulations regarding privacy.

**The general privacy policy and any additional information on the processing of personal data by the Local Health Unit (USL) of Modena is available on the institutional website [www.ausl.mo.it/privacy](http://www.ausl.mo.it/privacy).**

## LEGAL BASIS AND PURPOSES OF THE PROCESSING

The personal data requested are necessary to provide and manage the healthcare activities and are used by the staff of the Public Health Department expressly authorised, subject to professional secrecy and in compliance with the rules on Privacy.

The functions performed by the Public Health Department are established by law to ensure the protection and promotion of health, the prevention of disease and disability, the improvement of life's quality; for this reason the processing of personal data shall be used **without requiring the consent** of the person concerned for these purposes:

- the management of the institutional activities connected to the protection against safety risks in living and working environment;
- certification activities;
- administrative activities connected to prevention (identification of risk factors, supervision of the application of the regulations on safeguard, safety, sanitation, ecc.);
- programming, control and assessment of health care activities (possibly, following the express authorisation also through interviews and assessment and evaluation questionnaires);
- epidemiological and statistical activities and record-keeping.
- notification management (es. occupational illnesses, infectious diseases ecc.)

## TO WHOM THE DATA MAY BE DISCLOSED WITH

In respect of the service provided by the Public Health Department, the data may be communicated to these categories of parties:

- Public entities: The health authority (Mayor), judicial authorities, judicial police, the Region, other Health Authorities, The Provincial Labour Directorate, INAIL, the Province, ARPA
- Other private subjects: RLS (the workers' safety representative – In accordance with D. Lgs. 81/2008), the employer, the sport society to which they belong (sport suitability)
- Other subjects, public or privates, envisaged by law or regulations

## METHODS OF PROCESSING AND DATA RETENTION PERIOD

The personal data provided are processed with the aid of computerised and/or paper means. The data are protected in order to guarantee their safety, their confidentiality and a limit access to authorized personnel only. The data shall be kept only for such time as may be required to achieve the purposes for which they were supplied.

## THE SUBJECT'S RIGHTS

The subject is entitled to access his personal data and may request amendments if data are incorrect or incomplete. Furthermore, in the situations provided by law, the person may also ask the control of use of the data and may naturally exercise his right to object to the gathering and processing of the data. For that purpose, he may submit an application to the Data Protection Office of the Unit by writing to [dpo@ausl.mo.it](mailto:dpo@ausl.mo.it)

On the above assumptions, he may also appeal with a complaint to the Authority for the protection of personal data, in accordance with the procedures established.

The data controller of personal data is Azienda USL of Modena, located in via San Giovanni del cantone, 23.